



Indiana University of Pennsylvania

COLLEGE OF EDUCATION AND EDUCATIONAL TECHNOLOGY

Office of Teacher Education
1175 Maple Street, Room 104
Indiana, PA 15705
724-357-2485 Fax: 724-357-3294

IUP Three Step Process for Teacher Education

Step 1 - Application for Teacher Education

Eligibility requirements for enrolling in the professional education sequence:

- A minimum of 48 earned credits and a 3.0 cumulative GPA.
- Successful completion of the Pre-professional Academic Performance Assessment (PAPA) exams with the minimum score established by the Pennsylvania Department of Education.
- Completion of the following courses with a minimum grade of "C":
 - ENGL 101
 - ENGL 121 for all education majors, except:
 - ENGL 122 for English Majors and MUHI 102 for Music Majors
 - EDSP 102
 - COMM 103 (or major program requirement in lieu of COMM 103)
 - 6 credits in Mathematics (level 100 or higher)
- Act 34 / Act 151 Clearances and TB Test (Must be renewed annually).
- Act 24 (PDE-6004) Arrest or Conviction Report (Completed before EDUC 242 and Student Teaching).
- Act 114 FBI Fingerprinting (Continuing enrollment in IUP Teacher Preparation Program is required for fingerprinting to remain valid).
- One time only completion of speech and hearing test.
- Proof of Liability Insurance (annual update required) – PSEA membership or Private insurance (Must have a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence if obtained via private insurance).
- Satisfactorily completed essay.
- Reviewed evidence of starting an Electronic Portfolio, include CD and Portfolio Evaluation.
- Advisor's recommendation and signature.
- Originals of all documents must be submitted with your application. Copies will be made in Teacher Education Office and originals will be returned to student.

**Results of Step 1 approval: Ability to register for: EDUC 242 Pre-Student Teaching I
EDUC 442 School Law**



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Step 2 - Application for Student Teaching

Eligibility requirements for student teaching placement:

- Successful completion of Step 1.
- Maintenance of a cumulative GPA of 3.0.
- Renewed Act 34 / Act 151 Clearances and TB Test (Must be renewed annually).
- Act 24 (PDE-6004) Arrest or Conviction Report (Completed before EDUC 242 and Student Teaching).
- Successful completion of PRAXIS II or PECT (Pennsylvania Educator Certification Tests) Exams (The PRAXIS and PECT cut-off scores for each test must be at or above the current PDE established score at the time a candidate applies for Pennsylvania Teacher Certification).
- Proof of Liability Insurance (annual update required) – PSEA membership or Private insurance (Must have a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence if obtained via private insurance).
- Completion of all major courses, methods courses, and liberal studies science courses with a minimum grade of “C”.
- Updated Electronic Portfolio review, include CD and Portfolio Evaluation.
- Advisor’s recommendation and signature.

Results of Step 2 approval: Ability to register for Student Teaching

Step 3 - Applications for Graduation and Pennsylvania Teacher Certification

Eligibility Requirements:

- Successful completion of Step 2.
- Successful completion of Student Teaching with grade of C or better.
- Maintenance of a cumulative GPA of 3.0.
- Final review of the Electronic Professional Portfolio and Teacher Work Sample (include copy of CD, Portfolio Evaluation, and Teacher Work Sample).
- Completed application for graduation.
- Completed application for Pennsylvania Teacher Certification.
- The recommendation of your student teaching supervisor and program coordinator.
- The recommendation of the IUP Teacher Certification Officer.

Results of Step 3 approval: Recommendation to PA Department of Education for Teacher Certification

Updated January 19, 2012