

Applicant Social Security Number: _____

SECTION IV-BACKGROUND

Read and answer each question *carefully*...ensure that you have selected the appropriate check box. Incorrectly checking a box may significantly delay the processing of your application. Please refer to the instruction sheet for further information.

1. Have you ever been the subject of a child abuse investigation or report in this or any other state, territory or country? (If yes, read the instructions for this question first, then indicate whether the investigation or report is pending, unfounded, indicated, or founded by checking the appropriate box)	Yes: <input type="checkbox"/> Pending <input type="checkbox"/> Unfounded <input type="checkbox"/> Indicated <input type="checkbox"/> Founded <input type="checkbox"/> No
2. Are you currently the subject of any misconduct investigation by an employer? (If yes, refer to instructions)	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Have you ever resigned from or otherwise left any employment (e.g., settlement agreement) while allegations of misconduct were pending, or under investigation? (If yes, refer to instructions)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Is there disciplinary action pending by a licensing agency in this or any other state, territory or country? (If yes, refer to instructions)	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Have you ever had any certificate or license for any profession denied, revoked, suspended, surrendered, or received a public reprimand in this or any other state, territory or country? (If yes, refer to instructions)	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Have you ever been convicted of a crime classified as a misdemeanor or felony in this state or any other state, territory or country? (If yes, refer to instructions.) <i>(For purposes of this question, convicted includes pleas of nolo contendere and guilty pleas. However, summary offenses do not need to be acknowledged.)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. Are criminal charges pending against you, or are you the subject of an inquiry or investigation by a law enforcement agency in this or any other state, territory or country? (If yes, refer to instructions)	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION V-CODE OF CONDUCT

The Pennsylvania code of Professional Practice and Conduct for Educators, which may be found on the PDE website, sets forth the standards for professional practice for Pennsylvania professional educators. All professional educators are expected to conduct themselves in accordance with the Code. Failure to do so may result in professional discipline. Indicate that you have read the code by checking the box below.

I certify that I have read and will abide by the Code of Professional Practice and Conduct for Educators.

SECTION VI-AFFIDAVIT

I certify that the information provided in this application, including all statements, transcripts and documentation, are correct and true. I understand that the falsification of any statement or document may result in professional discipline, including revocation of my Pennsylvania certificate.

Signature of Applicant

Date

INSTRUCTIONS FOR GENERAL APPLICATION - FORM PDE 338 G
PRINT WITH DARK BLUE OR BLACK INK

Completed certification application should be mailed to:

**Teacher Education Office
104 Stouffer Hall
1175 Maple Street
Indiana PA 15705**

Include payment with your application to the Teacher Education Office
Current Fee: \$160.00
Check or Money Order made out to IUP

Put your Banner # on the memo line of your check

SECTION I: Personal Information

1. Print your Last Name, First Name, and Middle Initial
2. Print your Maiden Name, if applicable
3. Print your complete Address and Zip Code
4. Print your Date of Birth
5. Print your Social Security Number
6. Print your telephone numbers in the event you must be contacted
7. Print your current e-mail address
8. Print your former names, if applicable
9. Please state your citizenship status by checking the “yes” or “no” box. If you are not a U.S citizen, you must enclose the following documents with your application:
 - A **notarized** copy of the front and back of your permanent resident visa, which permits you to permanently reside and work in the United States.
 - A, *Declaration of Intent to Become a Citizen of the United States* form. This form is included in the Foreign Supplement Package available from the PDE website at: www.teaching.state.pa.us. This does not apply to Foreign Language teachers.
 - If you have become a citizen since submitting your last application, you must return your original Alien Provisional Certificate as well as a **notarized** copy of your U.S. Naturalization Paper for conversion.

If the documentation noted above is not submitted with the PDE 338 G form, the application will be returned to you.

10. Check the appropriate box for “Male” or “Female”

SECTION II: Certification Information

1. Enter the Month/Year, name of degree, and college from which you received your initial bachelor’s degree. Do not list information regarding Masters or Doctorate degrees.
2. List the Subject Area for which you are applying and specify the Code. Select a Subject Area and Code from the Subject Areas and Codes list.

SECTION III: Health Certificate

A U.S. licensed physician must sign the Health Certificate section of this application. PDE will not accept a nurse or physician’s assistant signature. The Health Certificate section is not required if the applicant holds, or has held, a PA certificate including Emergency Permits or Temporary Teaching Permits.

SECTION IV: Background

Please note: Incorrectly answering the questions in this section may significantly delay the processing of your application.

1. If you have answered “yes” provide a current, original PA Child Abuse Clearance with your application.
2. If you have answered “yes” you will not be automatically prevented from obtaining a PA certificate. A certification denial based on insufficient credentials (such as lack of coursework or test scores) does *not* need to be acknowledged. Any documentation pertaining to the denial, revocation, suspension, surrender, or reprimand must be submitted with this application.
3. If you have answered “yes” a signed letter of explanation, as well as any documentation pertaining to the disciplinary action, termination, investigation, or resignation, must be submitted with this application.
4. If you have answered “yes” a signed letter of explanation, as well as any public documentation pertaining to the disciplinary action must be submitted with this application.
5. If you have answered “yes” a signed letter of explanation, as well as any public documentation pertaining to the disciplinary action must be submitted with this application.
6. If you have answered “yes” please include the following in your application (A YES answer does not automatically prevent an applicant from obtaining a PA certificate):
 - a signed letter of explanation;
 - your resume;
 - certified court documents related to all criminal matters;
 - a current, original FBI Clearance or registration identification number;
 - a current, original PA Criminal Background Check;
 - a current, original PA Child Abuse Clearance;
 - five letters of reference (at least three must be professional references); and
 - a letter from your probation officer, if applicable.
7. If you have answered “yes” please attach the additional documentation as listed above.

SECTION V: Code of Conduct

The Pennsylvania’s Code of Professional Practice and Conduct for Educators may be found at <http://www.pde.state.pa.us/pspc/cwp/view.asp?a=3&q=113571>. Review the code and check the box indicating that you have read and will abide by the Pennsylvania’s Code of Professional Practice and Conduct for Educators.

SECTION VI: Affidavit

Complete the Affidavit section by Signing and dating the application. Your signature certifies that all of the information provided in the application is correct and true. Misrepresentation/falsification may result in professional discipline and the revocation of your Pennsylvania certificate.

CODES & SUBJECT AREAS

INSTRUCTIONAL

1405 ART K-12
1603 BUS/COMPUTER/INFO TECH K-12*
8825 CITIZENSHIP EDUCATION 7-12*
2361 COOPERATIVE ED 7-12
2840 EARLY CHILDHOOD N-3
2810 ELEMENTARY K-6
3230 ENGLISH 7-12
4820 ENVIRONMENTAL EDUCATION K-12
5600 FAMILY/CONSUMER SCI K-12*
4810 HEALTH K-12
4805 HEALTH & PHYSICAL ED K-12
1668 MARKETING/DISTR ED. 7-12
6800 MATHEMATICS 7-12
2850 MIDDLE LEVEL ENGLISH 7-9**
2860 MIDDLE LEVEL MATHEMATICS 7-9**
2870 MIDDLE LEVEL CITIZENSHIP ED 7-9**
2880 MIDDLE LEVEL SCIENCE 7-9**
7205 MUSIC K-12
7650 READING SPECIALIST K-12
5212 SAFETY ED/DRIVER ED 7-12
8875 SOCIAL STUDIES 7-12
6075 TECHNOLOGY EDUCATION K-12*

FOREIGN LANGUAGE

4405 CHINESE K-12
4410 FRENCH K-12
4420 GERMAN K-12
4490 SPANISH K-12

SCIENCES

8405 BIOLOGY 7-12
8420 CHEMISTRY 7-12
8440 EARTH AND SPACE SCIENCE 7-12
8450 GENERAL SCIENCE 7-12
8470 PHYSICS 7-12

SPECIAL EDUCATION

9265 SPEECH & LANG IMPAIRED K-12
9290 VISUALLY IMPAIRED K-12
9225 SPECIAL EDUCATION N-12*
9205 HEARING IMPAIRED K-12

EDUCATIONAL SPECIALIST

1825 INSTRUCTIONAL TECH SPECIALIST K-12
1875 SCHOOL PSYCHOLOGIST K-12
1837 SECONDARY SCHOOL COUNSELOR -7-12
1836 ELEMENTARY SCHOOL COUNSELOR K-6

SUPERVISORY AREAS

2515 COOPERATIVE EDUCATION SUPERVISOR
2915 CURRICULUM AND INSTRUCTION SUPERVISOR
6415 LIBRARY SCIENCE SUPERVISOR
6815 MATHEMATICS SUPERVISOR
7215 MUSIC SUPERVISOR
2930 PUPIL PERSONNEL SERVICES SUPERVISOR
7615 READING SUPERVISOR
5227 SAFETY ED/DRIVER EDUCATION SUPERVISOR
1815 SCHOOL GUIDANCE SERVICES SUPERVISOR
1891 SCHOOL HEALTH SERVICES SUPERVISOR
1855 SCHOOL SOCIAL SERVICES SUPERVISOR
8415 SCIENCE SUPERVISOR
8815 SOCIAL STUDIES SUPERVISOR
9215 SPECIAL EDUCATION SUPERVISOR

ADMINISTRATIVE & LETTER OF ELIGIBILITY

1115 PRINCIPAL K-12
2300 VOCATIONAL ADMINISTRATIVE DIRECTOR
1150 DISTRICT SUPERINTENDENT
1155 ASSISTANT DISTRICT SUPERINTENDENT
1165 ASSISTANT IU EXECUTIVE DIRECT